Pre-K Procedures

1. **Funding Sources**
   - **State**: Bright from the Start (salaries/benefits for Pre-K teachers, paraprofessionals, and instructional materials for classrooms)
   - **Federal**: Headstart Partnership Grant (salaries/benefits for paraprofessional/s, Early Learning Coordinator, Family Service Assistant, professional learning for all Pre-K and preschool staff, field trips, and instructional materials)
   - **Local**: 10% of Early Learning Coordinator’s Salary to work with all preschool programs in Morgan County

2. **Pre-K Lottery**
   - *Why does Morgan County use this method of serving our Pre-K students?*
     Enrollment for the program must be open and nondiscriminatory. Children cannot be denied participation in educational programs on the basis of race, color, or national origin (Title VI of the Civil Rights Act of 1964); sex (Title IX of the Educational Amendments of 1972 and Title II of the Vocational Education Amendment of 1976); or disability (Section 504 of the Rehabilitation Act of 1973 and The Americans with Disabilities Act of 1990).

   The Morgan County Charter School System has four Pre-K classrooms of 20 students each which allows 80 four year olds to attend Pre-K at Morgan County Primary School. One of the four classrooms is an inclusion classroom that offers up to 6 slots for children with disabilities in an effort to support their educational program through their Individualized Educational Plan (IEP) in the least restrictive environment. Twins will not be separated. Slots are not reserved for any student/s other than children being served through the preschool special education program.

   - *Why are there only four Pre-K classes at MCPS?*
     Between MCPS’s four classes, Kiddy Land’s three classes, and the private programs, there is no need for more classes at MCPS at this time.

   - *Is there a difference between the two Bright from the Start Programs?*
     Both MCPS and Kiddy Land follow the guidelines and curriculum from BFTS and both have certified teachers. Professional learning, after-school care, and special education services are offered to both sites. MCPS offers transportation via school buses to the school-based program. The goal is to continue to ensure that parents and the community understand that both programs are of the same quality.
When will registration for the lottery be held?
Registration will be held from January 7, 2019 until noon on February 22, 2019. Notice will be placed in the newspaper, on the website, social media, and at all daycares/preschools in the county.

How will registration work?
Registration will be directed by the Early Learning Coordinator, Suzanne Kennedy, and handled by Lavonne Doty, Student Information Data Specialist. Students will register online (www.morgan.k12.ga.us) to participate in the lottery for Morgan County Charter School System. Following online registration, the parent will set up an appointment time to meet with Mrs. Doty at the Board of Education Central Office. The following documents must be submitted to Ms. Doty at the meeting:
- Birth Certificate or Passport (to ensure that the child will be the appropriate age)
- Social Security Card (or Social Security Number Waiver)
- Two pieces of documentation to verify residency in Morgan County (acceptable documentation includes property tax, mortgage, rental agreement, utility bills)
- Proof of Identification of the parent/guardian

Contact Lavonne Doty @ 706-752-4602 to make an appointment or with any questions.

This information must be verified BEFORE the child is entered into the lottery. Computers will also be available at the Board of Education office, if needed. The child must meet all residency requirements set forth in the BOE policy by 12:00 pm (noon) on February 22, 2019 in order to be placed in the lottery.

How will the lottery be handled in order to ensure transparency and fairness?
The Morgan County Charter School System will conduct an electronic lottery. All eligible children will be entered into the lottery. The computer program will sort all eligible students in random order to determine the available spots. The process will be conducted by the school district and supervised and certified by a dignitary (possibly the Mayor, judge, lawyer, etc.).

How will parents receive official notification?
On the day of the lottery, parents of all students who are placed on the waiting list will receive a phone call informing them of their child’s status on the list. In addition, parents can contact Central Office at (706)752-4600 after 1:00 pm on February 25th to receive their child’s result of the lottery. Within five days after the drawing, parents of all students who received a spot in the Pre-K program will be notified by mail regarding their child’s enrollment in the Morgan County Charter School System’s Pre-K program.

What will happen to students not selected?
Children who are not selected will be placed on the waiting list based on the number assigned to them during the electronic lottery process. Children on the waitlist may then have the opportunity to attend other Bright from the Start programs, private Pre-K programs, or Headstart Programs.
Registration for Pre-K Slots: January 7-February 22 (Noon)
Electronic Lottery for Pre-K Slots: February 25, 2019
Communication: Newspaper, System Website, Social Media, and postings at all
daycares/preschools in the county.