

# **Morgan County Charter School System 2015-2016**

## **Superintendent Teacher/Staff Advisory Committee(TSAC)**

### **Guidelines**

#### **Purpose:**

To provide an important voice for teachers and staff in the district's decision-making process, and to provide the superintendent with insights, suggestions, and perspectives on critical educational issues. The TSAC will enable better educational and administrative decisions, which will ultimately lead to creating a "Performance Culture focused on Student Achievement".

#### **Composition and Selection:**

Teachers and staff will be considered for membership through nomination by their principal, and/or continuation from the previous year. The group will be comprised of approximately 21 members: classroom teachers, alternative program staff, representatives from the arts, media centers, special education, CTAE and potentially school counseling. Each school will have 5 representatives (two classroom teachers, Teacher of the Year from previous year, one certified non-teacher staff member, and one classified staff member. The alternative program will identify one teacher.

#### **Term:**

Members will generally be selected for one-year terms that can be renewed for up to (2) two additional years, and will rotate so that roughly one-third of members roll off each year and two-thirds remain. In SY16, up to two-thirds of the original members from SY15 will continue for the new school year.

#### **Meeting:**

The TSAC will generally meet quarterly with the first meeting scheduled for Tuesday, September 15 at 3:45. Subsequent dates will be shared at that time. An agenda will be developed by the Superintendent and may be modified during the meeting to address topics that arise or to adjust for time constraints. Meeting notes will be taken. The Superintendent or his designee will serve as facilitator of the discussion.

#### **Expectations:**

- It is expected that members will attend and actively participate in all TSAC meetings. It is understood that circumstances occasionally arise where a member will be unable to attend a meeting, however, members who miss more than two meetings in a single year will generally not be reappointed in the following year.
- Members are expected to be candid and forthright, but also professional, courteous, and solution-oriented. Members are expected to solicit input and feedback from colleagues to inform and enrich the dialogue.
- In order to ensure open dialogue, the confidentiality of individual statements made in the TSAC meetings will be honored; however, meeting notes will be taken and distributed to all county employees. The notes will reflect the general themes of the conversation and the points raised, but will not identify individuals.