

Discipline Plan for Morgan County Elementary School

All teachers are required to follow the steps below:

1. Develop a classroom discipline plan.
2. Share plan with the parents of the students they teach.
3. Provide a copy of the plan for parents
4. Post the plan in the classroom for students to see.
5. Explain/discuss the plan with their students and their parents and address any questions they may have.

If it becomes necessary for a teacher to send a student to the office for further disciplinary action, the teacher is required to follow the steps listed below:

1. Enter a discipline referral into Infinite Campus describing the misbehavior
2. List the actions the teacher has already taken to address the misbehavior.
3. Call the office for administrative support if the misbehavior is so serious that time cannot be taken to enter the data into Infinite Campus.

Students who have 3 office referrals will be referred to Ms. Waldron who will schedule a parent conference. The student, the student's teacher(s), parents, and an administrator will attend the conference to discuss strategies to prevent further office referrals.

Mrs. Rosenthal will use the discipline data to provide small group counseling for students who are having difficulty in the same areas of misbehavior.

Teachers are encouraged to find ways to reward good behavior.

The following procedures are strongly discouraged:

1. Having a student take names and report misbehaviors to the teacher.
2. Placing a student in the hallway unsupervised.

3. Using meaningless writing activities for punishment.

Corporal punishment is not to be used under any circumstances. Suspension from school may occur, but due process will be followed.

The Student Conduct Code outlines possible consequences for students referred to the office. Consequences are based on the previous discipline record of the student, the severity of the offense, and the age of the student. Other consequences, not listed in the Conduct Code, may be assigned as appropriate.

A copy of the Student Conduct Code can be found in the student handbook and teacher handbook.